



LETTER TO HOUSEHOLDS ABOUT THE NATIONAL SCHOOL LUNCH AND BREAKFAST PROGRAMS FOR 2021-2022

Dear Parent/Guardian:

We are pleased to inform you that for the 2021-2022 school year, **all students will be able to eat breakfast and lunch for free!**

PLEASE COMPLETE THE ENCLOSED MEAL APPLICATION AND RETURN IT IN THE POSTAGE PREPAID ENVELOPE PROVIDED.

Although meals will be free, it is extremely important to complete a Meal Application.

The information obtained by completing these forms provides essential funding for our schools, which greatly enhances educational opportunities for all students.

Our goal is to get 100% of families to complete the meal application to ensure we maximize available funding for schools.

Paper applications will also be available at your student's school site and at the District Office front desk.

Or to complete the application online:

Login to your Aeries Parent Portal and click on the **TITAN** icon

OR

Go to family.titank12.com and click on the **Apply For Meals Today** button

OR

Go to www.vallejostudentnutrition.com and click on the **Meal Applications** square on the left side of the home page.

All information obtained from these forms will be kept strictly confidential and cannot be shared for any other purposes.

After completing the application, if your household's size/annual family income falls within the Income Eligibility Guidelines set by USDA Food and Nutrition Services, or someone in your household receives CalFresh, CalWORKS or FDIPIR benefits, you will be sent a letter that documents that. This letter may allow your family to receive additional benefits including discounted services on exam fees, utilities, internet access and Pandemic-EBT benefits.

The most current Income Eligibility Guidelines set by the USDA Food and Nutrition Services can be found on their website at <https://www/fns.usda.gov/school-meals/income-eligibility-guidelines>.

Students who have received notification of Direct Certification do not need to fill out an application for the current school year. Please call our office if you have received a Direct Certification letter and need to add additional students who live in the same household.

Student Meal Account

We will now be utilizing the TITAN program for student meal accounts. Although meals will be free this year, you may still access this feature to view your student(s) account history and balance or put money on your student(s) account for a la carte sales (Middle and High School **only**). Go to www.family.titan.k12.com or click on the TITAN icon on your Aeries Parent Portal.

Online Services

Visit our Student Nutrition Services website at www.vallejostudentnutrition.com to learn more about our program and receive information on the following:

- **Meal Program Information**
- **Menus**
- **Nutrition Information for Menu Items**
- **Nutrition Education and Activities**

If you have any questions or need assistance in completing the application, please contact Sally Boden-O'Sullivan in the Student Nutrition office at 707-556-8921, ext. 50010.

Sincerely,

Kerri Braverman, Director
Student Nutrition Services and Warehouse

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To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at:

http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

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